**.**

**Town of Estancia**

**Emergency Meeting of the Board of Trustees**

**Wednesday, March 18, 2020 6:15 pm**

**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

**Invocation and Pledge of Allegiance**

**The meeting was called to order at 6:15 pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee Sedillo – Present**

**Trustee Chavez – Absent**

**Trustee Hall – Present**

**Mayor Dial – Present**

1. **Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the March 18, Emergency Meeting agenda as written. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

1. **Resolution 2020-08** **Approving Abbreviated Schedule until April 6, 2020 due to Coronavirus recommendations- Action Item**

Clerk Michelle Jones read the following resolution into the record:

**Resolution 2020-08**

**TOWN OF ESTANCIA, NEW MEXICO**

WHEREAS on March 15, 2020 Governor Michelle Lujan Grisham issued a directive to all state agencies to accelerate remote-work initiatives in the wake of the COVID-19 public health emergency and to temporarily adjust, and in some cases suspend, certain functions in order to minimize public health risks. And

WHEREAS the Governor is encouraging local governments to follow suit and implement telework policies for as many employees as possible and take other steps to limit person-to-person contact in order to emphasize social distancing. And

WHEREAS the Town of Estancia cares about the health of all their residents and employees,

THEREFORE be it resolved that

The Board of Trustees of the Town of Estancia, New Mexico, meeting in a Emergency meeting session on March 18, 2020 approved the Mayors implementation of an abbreviated, work from home schedule until April 6, 2020, when this schedule will be reviewed again by the Board of Trustees.

**PASSED, APPROVED AND ADOPTED THIS 18th DAY OF MARCH 2020.**

**TOWN OF ESTANCIA, NM**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nathan Dial, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Michelle Jones, Clerk/Treasurer

Mayor Dial talked about the Emergency meeting that the County held. He shared the ‘Amended Public Health Order’ from the NM DOH that was issued on March 18, 2020- effective March 19, 2020. A copy of this order is in the file for this meeting.

Mayor Dial said that the State has completed its request for PPE and the State EOC is up and operating. Torrance County is currently at an Emergency level 3 and is monitoring the situation. Torrance County will soon declare a state of Emergency. Estancia will be included in this declaration. We will contact our Department of Health representative, Sonya Brumley, to see if any additional action is needed on our part. Additional information will be coming from the County to the Municipalities.

Clerk Michelle Jones emailed the office of the Governor to ensure that our closures and abbreviated schedule was in compliance. We received a reply thanking the Town for its leadership.

**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2020-08 Approving Abbreviated Schedule until April 6, 2020 due to Coronavirus recommendations. Trustee Lovato seconded the motion. Roll Call Vote: Trustee Lovato- Yes, Trustee Sedillo – Yes, Trustee Hall – Yes. **MOTION CARRIED**

**Adjournment**

Trustee Hall made a motion to adjourn the meeting. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED.**

The meeting adjourned at 6:49 pm.

**Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**